

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

No. 2024/EnHM/26/01/Limited Linen

Dt. 16.01.2024

The General Managers,  
All Zonal Railways

**Sub:** Provision of limited linen in Aastha special Trains.

**Ref:** Railway Board's letter No. TC-II/2910/2023/Special train-Socio-cultural dt. 27.12.23 & 05.01.2024 (copies enclosed).

In terms of Railway Board's letter under reference dt. 27.12.2023 & 05.01.2024, it has been advised to all Zonal Railways to run Aastha special trains from various parts of country to destinations of socio cultural importance.

To enhance passenger experience and to ensure quality cleanliness and hygiene in coaches of these trains, following has been decided to be followed by Zonal Railways:-

1. To provide 01 Bedsheet, 01 Blanket and 01 Pillow (with cover) to the bonafide passengers in Aashta special trains. Necessary arrangement for linen procurement, distribution etc may be done accordingly.
2. One linen distribution attendant per 02 coaches needs to be ensured for timely distribution of linen.
3. For OBHS services, one person per coach will be provided in these special trains.
4. To maintain cleanliness in coaches, timely disposal of garbage is essential. OBHS to collect garbage (including the catering garbage) in standard garbage bags. The garbage bags should be properly tied and be handed over at en-route garbage collection points/CTS/ Watering points.
5. Special attention and close monitoring should be given to proper cleaning of toilets, passenger area, vestibules etc during the journey.
6. Railways should ensure en-route cleaning of train at CTS points and full watering at watering points en-route.
7. No outside washing to be done at the other end.
8. At the primary end a medical kit, in addition to first aid kit, needs to be provided in each train in consultation with medical department.
9. Berth nos. 65-70 (06 berths), have been blocked in alternate sleeper coaches for facilitation of linen storage and distribution including berth for linen distribution/electrical and C&W escorting staff. Berths for OBHS staff may be provided as per provision of the contract agreement.
10. It may be ensured that all linen distribution/electrical/OBHS/C&W escorting staff carry proper identification card (ID) while on duty.

This has the approval of MTRS, MoBD, MF and CRB & CEO.



(Shailendra Singh)  
Principal Exe. Director/ME (EnHM & Proj.)  
Railway Board

**Copy to:** EDPM, ED/Health & ED/ME(Chg)/Railway Board.